

MINUTES FOR MEETING OF JANUARY 6, 2025

The Organizational meeting of the Pine Grove Township Supervisors was held on Monday, January 6, 2025 at 7:00 p.m. at the Town Hall. Supervisors present were Douglas Smith, Linda Farnsworth and Robert Nelson. Others present were Rich Barrett and Julie Parmenter.

The meeting opened with the pledge to the flag.

Bob Nelson made a motion to appoint Douglas Smith as temporary chairman. Linda Farnsworth seconded the motion.

The first order of business was the nomination of officers. Linda Farnsworth made a motion to nominate Douglas Smith as chairman. Bob Nelson seconded the motion.

Chairman – Douglas Smith – Linda Farnsworth motion and Bob Nelson second. All in favor.
 Vice Chairman – Linda Farnsworth – Bob Nelson motion and Doug Smith second. All in favor.
 Treasurer – Julie Parmenter – Linda Farnsworth motion and Douglas Smith second. All in favor.
 Assistant Treasurer – Bob Nelson – Linda Farnsworth motion and Douglas Smith second. All in favor.
 Secretary – Julie Parmenter – Doug Smith motion and Bob Nelson second. All in favor.
 Vacancy Board Member – Jim Schrecongost – Linda Farnsworth motion and Douglas Smith second. All in favor.
 Road Foreman – Dave McJunkin – Bob Nelson motion and Linda Farnsworth second. All in favor.
 Skilled Laborers – Nathan Markham, Andy Kuppertz & Dustin Morningstar – Bob Nelson motion and Linda Farnsworth second. All in favor.
 Solicitor – Swanson, Bevevino and Sharp Law & Know Law Firm (as needed) – Bob Nelson motion and Linda Farnsworth second. All in favor.
 Depository – Northwest Bank, PNC Bank and PLGIT – Linda Farnsworth motion and Doug Smith second. All in favor.
 Sewage Enforcement Officer – Todd Fantaskey with alternate Collin Fantaskey – Douglas Smith motion and Linda Farnsworth second. All in favor.
 Emergency Coordinator – Richard Barrett – Bob Nelson motion and Doug Smith second. All in favor.
 Assistant Emergency Coordinator – Jim Zavinski – Bob Nelson motion and Doug Smith second. All in favor.

The Supervisors discussed setting the wages for the road crew and office employees with a 2.5% increase. Doug Smith made a motion to increase the wages for the road crew and secretaries by 2.5% starting with the first pay of 2025 with the exception of Dustin Morningstar. Dustin will not receive a pay increase currently due to the fact that he is still in his probation period. He will have a review after his probation period and any pay increases will be given if merited. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

The following will be as follows for 2025:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, 1/2 Day on Christmas Eve and Christmas Day.

Vacation: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 5

Sick Time: after 1 year 5 days paid sick time
2 years on 8 days paid sick time

Death in the Family - *Immediate Family - 5 days off with pay
**Extended Family - 1 day off with pay

*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

**Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Bob Nelson made a motion to approve the holidays, vacation, personal days, sick days and funeral time. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Mileage Compensation: \$.70 set by a motion made by Linda Farnsworth. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Treasurer's Bond Limit set at \$1,300,000.

The treasurer's bond limit set at \$1,300,000 motion was made by Bob Nelson and seconded by Doug Smith. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith

Supervisors' meetings will be held on the 2nd Wednesday of each month at 7:00 PM at the Town Hall and the 4th Friday of each month at 8:30 AM at the Town Hall starting in February. A motion was made by Douglas Smith and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Bob Nelson made a motion to adjourn the organization meeting at 7:14 p.m. Linda Farnsworth seconded the motion.

Douglas Smith opened the regular township meeting at 7:15 p.m.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

A motion was made to approve the minutes for the December 11 & 27, 2024 meetings by Bob Nelson. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to approve the Treasurer's Report dated January 6, 2025. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the payment of bills in the amount of \$19,107.22 for the general fund, \$16,886.80 for the sewer fund, \$5,045.00 for the sewer II fund, \$901.20 for the state fund, \$15,967.77 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Dave McJunkin was not present at the meeting but relayed to Bob Nelson that they have been plowing and sanding and doing minimal work on the equipment.

Rich Barrett reported that the Fire Department has updated their license renewal. They are working hard on scheduling. He also advised that the computers are getting straightened out and hopefully year end statements will be available soon.

The Supervisor's reviewed a letter that was received from the City of Warren regarding a recent ambulance service response and a follow up on the proposed agreement for non-mutual aid between the City and Pine Grove Township. Rich advised the Supervisor's that our ambulance was already out on a call for an accident when this call came in so they were unable to respond. Rich Barrett believes this letter is just a reminder about the agreement that Pine Grove has not entered into yet. Rich offered to contact the City of Warren to clarify this. After some more discussion on this issue, the Supervisors agreed it might be in the best interest of the residents to enter into this agreement. The secretary will look into what needs to be done to enter into the agreement.

A letter from Cable Gravel, LLC regarding a proposal to move the permit area of the current gravel pit boundary 2 acres to the north of the Daniel and Silvia Cable property. After some consideration, Bob Nelson made motion to accept the proposal from Cable Gravel, LLC. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Next were some comments on a letter received from R. Xavier Collin notifying the Supervisors of procedural failures by the Townships Sewage Enforcement Officer. The secretary has already forwarded this letter to the solicitor for advisement. The solicitor advised of recent developments with the property, with that being said, the Supervisor's decided not to respond to this letter at the present time.

There was some discussion on Nathan Markham and his current medical situation and the short-term disability. The Supervisor's would like some more information on how this may or may not affect his medical insurance coverage. The secretary will check with the insurance agent to get more information on this issue.

Next was the Eernisse Subdivision. This subdivision is located along US Route 62 North. This proposal severs Lot 2 (17.8817 acres) and Lot 3 (.1240 acres) from Tax Parcel WN-002-1559 (Lot 1 – Residual). Lot 1 will then be annexed to WN-002-1592 (Eernisse). Lot 2 is to be conveyed. Lot 3 is to be annexed onto Parcel WN-002-15627 (Motter).

There have been more complaints received on the light on the flag pole. The light has been disengaged for the time being and the plan is to move the light down on the side of the porch and have it shine up the flag pole so that it doesn't shine into resident's houses and into traffic coming down East Street. A temporary light has been ordered for the time being.

Doug Smith made a motion for adjournment at 8:07 PM. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

A handwritten signature in cursive script that reads "Julie Parmenter". The signature is written in black ink and is positioned above the printed name.

Secretary