

MINUTES FOR MEETING OF JANUARY 2, 2018

The Organizational meeting of the Pine Grove Township Supervisors was held on Tuesday, January 2, 2018 at 7:00 PM at the Town Hall. Supervisors present were Charles Morrison, Carmen Ferranto and Douglas Smith. Others present were Ken Porter and Julie Parmenter.

Carmen Ferranto made a motion to appoint Charles Morrison as temporary chairman. Douglas Smith seconded the motion.

The first order of business was the nomination of officers. Carmen Ferranto made a motion to nominate Charles Morrison as chairman. Douglas Smith seconded the motion.

Chairman – Charles Morrison – Carmen Ferranto motion and Douglas Smith second. All in favor.

Vice Chairman – Carmen Ferranto – Charles Morrison motion and Douglas Smith second. All in favor.

Treasurer – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Assistant Treasurer – Carmen Ferranto – Charles Morrison motion and Douglas Smith second. All in favor.

Secretary – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Vacancy Board Member – Linda Farnsworth – Carmen Ferranto motion and Douglas Smith second. All in favor.

Road Foreman – Kenneth Porter – Charles Morrison motion and Douglas Smith second. All in favor.

Skilled Laborers – Rodney Lindell & Jeff Pedersen – Carmen Ferranto motion and Douglas Smith second. All in favor.

Solicitor – Swanson, Bevevino and Gilford, PC – Carmen Ferranto motion and Douglas Smith second. All in favor.

Depository – PNC Bank and Northwest Savings Bank – Carmen Ferranto motion and Douglas Smith second. All in favor.

Sewage Enforcement Officer – Todd Fantaskey with alternate Nick Melnick – Carmen Ferranto motion and Douglas Smith second. All in favor.

Emergency Coordinator – Richard Barrett – Charles Morrison motion and Carmen Ferranto second. All in favor.

Assistant Emergency Coordinator – Thomas Russell – Carmen Ferranto motion and Douglas Smith second. All in favor.

Charles Morrison made a motion to adjourn the meeting to go into executive session to discuss employee's wages for the coming year. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Charles Morrison reopened the meeting following the executive session. Charles Morrison made a motion that all employees will receive a 2% wage increase with the exception of the secretary. The secretary will receive a 5% wage increase. The wage increases will begin with the next pay period starting December 31, 2017. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

The following will be as follows for 2017:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, 1st Day of Deer Season and Christmas Day.

Vacations: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 4

Sick Time: after 1 year	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - *Immediate Family – 5 days off with pay
 **Extended Family - 1 day off with pay

*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

**Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Mileage Compensation: \$.55 per mile

Treasurers Bond Limit set at \$750,000.

Carmen Ferranto made a motion to approve the holidays, vacation, personal, sick days, funeral days with noted changes; and mileage compensation. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Treasurer's Bond Limit set at \$750,000 motion was made by Carmen Ferranto and seconded by Douglas Smith. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Charlie Morrison.

Supervisors meetings will be held on the 2nd Wednesday of each month at the Town Hall at 7:00 PM. A motion was made by Carmen Ferranto and seconded by Douglas Smith. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to adjourn the organizational meeting at 7:30 p.m. Douglas Smith seconded the motion.

Charles Morrison opened the regular township meeting at 7:30 p.m.

The meeting opened with the pledge to the flag.

Charles Morrison read over the agenda and asked if there were any comments from visitors or residents. No visitors were present.

Charles Morrison reminded the secretary to draft a letter to the residents on Werner Drive regarding the possible installation of street lights in that area. The Supervisors would like some feed back from

the residents before a decision is made due to the fact that there will be street light assessment fees incurred.

A short discussion regarding fireworks was next. The Supervisors agreed that they would not sign any permits for fireworks unless a 2-million-dollar bond was presented to them.

A motion was made to approve the minutes from the December 13, 2017, meeting by Carmen Ferranto. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the Treasurer's Report dated January 2, 2018. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the payment of bills in the amount of \$21,471.52 for the general fund, \$15,294.28 for the sewer fund, \$6,701.62 for the sewer II fund, and \$1,032.93 for the state fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Ken Porter reported that they have been plowing, replacing blades and shoes, making repairs and cleaning the shop. He advised they have collected some scrap and wondered about turning it in and putting the funds received from the scrap towards a new tool box. Carmen Ferranto advised Ken to recycle the scrap and see what kind of revenue they receive from it. Once the Supervisors know how much revenue was received they may be able to supplement the difference for the tool box.

Ken mentioned that if the State Street project is approved through the Conservation District they may need to purchase a generator and supplies to do the work for the project.

Carmen Ferranto inquired about the guard rails that were talked about last summer to possibly be installed on Cidermill Hill when the new bridge guard rails were installed. Ken recalled that no decision was made on that. Ken advised that he could check with Chemung on this because they also install guard rails. The Supervisors advised Ken to get pricing on the Cidermill Hill area and also the location on Howard and Gouldtown Road that Ken thinks should be replaced and bring the quotes to the next meeting.

Carmen Ferranto advised Ken to take a look at Stanton Hill and asked if more anti-skid could be put down. There have been a few complaints received recently about people having difficulty getting up and down the hill.

Next was some discussion on House Bill 1620 which would amend the Wireless Broadband Collocation Act to provide a statewide preemption of local zoning for wireless facilities. The Supervisors agreed that with this bill the Township would lose all control. Carmen Ferranto made a motion to adopt **RESOLUTION #1-2-18** opposing HB 1620. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Supervisors discussed proposals received from a couple of auditing firms and decided to continue our annual audit with Felix & Gloekler for the 2017 audit. They will revisit the possibility of switching auditors later in the year.

The secretary inquired on whether or not the Supervisors want to increase the Public Employee Dishonesty coverage. The insurance representative need to know if they want to increase this amount to \$100,000 (for an additional \$250) or \$250,000 (for an additional \$300). Carmen Ferranto made a motion to increase this coverage to \$100,000 pending clarification and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferrantomade a motion for adjournment at 8:10 PM. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

Secretary